



**OEMA MINUTES**  
**EXECUTIVE BOARD MEETING**  
**February 10, 2015**  
**Tulsa, Oklahoma**  
**10:00 a.m.**

1. President Roger Jolliff called the meeting to order at 10:09 a.m. Members present: Roger Jolliff, Keith Shadden, Steve Loftis, Tracey Smithwick, David Ball, Kevin Rhodes, Debra Wagner, Paula Cain, Michelann Ooten, Jimi Layman & Keli Cain
2. Minutes of January 21, 2015 meeting were reviewed. Motion to approve the minutes as amended was made by Kevin Rhodes and seconded by Tracey Smithwick. Motion passed.
3. President's minute: Jolliff welcomed members to his EOC and provided a little background info. He requested an update on Glynadee's condition and it was learned that she was recovering in OKC. A motion to spend up to \$100 for flowers was made by Kevin Rhodes & seconded by Deb Wagner. Motion passed.
4. Subcommittee Reports
  - a. Financial Report: A Financial Report was not available.
  - b. Committee reports:

**Legislative:** Frosty Peak thanked Michelann Ooten & Keli Cain for their contributions to the Legislative Committee. Peak stated that HB 1062 needed to be supported as it included the requirement for generators at assisted living centers. He also committed to holding area meeting next year.

Ooten provided a briefing on bills being followed by OEM. She said there are a number of bills to watch including those concerning 911 funding, texting and safe rooms.

HB1062-includes requirements for generators at nursing homes and assisted living centers.

HB1184-appropriations of the Oklahoma Dept. of Emergency Management.

HB1328-releases certain liabilities from volunteers working on the Safe School 101 program.

HB1462-exempting agricultural producers from certain burning prohibitions in certain circumstances.

HB1815-assigns certain obligations to OEM concerning the construction of safe rooms.

SB36-allowing backup generators in neighborhoods controlled by HOAs.

SB16 & 17-water rights of property owners.

SB719-assigns coordination of Rural Fire Program to State Fire Marshall.

She asked that other bills of concern be forwarded to her for OEM review. Ooten will provide a list of important legislative dates. Tracey Smithwick commented on HB 1605, which directs all fire departments in the state receiving county funds be audited annually. Paula Cain reminded the Board that Legislative Day was scheduled for February 25. Cain said the Board will meet at 8 a.m. to hand deliver invitations that day. She asked Area VPs & Area Coordinators encourage their members to attend. Cain also asked for suggestions on displays for the event. She said ice cream had been ordered and has money for the other supplies, but suggested the Board develop a process for handling expenses during emergency situations. Currently only the OEMA Treasurer has access to checks, Visa card, etc. The OEMA Board was in agreement and will move forward to establish such a process. Keli Cain will continue work on Proclamations.

At this time, the meeting moved to **New Business** for a report on IPAWS from Putnam Reiter. Reiter explained that IPAWS is made up of several systems, including Wireless Emergency Alerts (WEA) for mobile units and Emergency Alert System (EAS) for radio and TV. Although not all cell phones are capable of receiving WEAs, it is becoming more wide spread. It uses cell broadcast channel to provide a text message style alert, this alert will override all phone audio settings to announce the alert. Also, AMBER alerts and civil emergency messages can be disabled by the user. Limitations are 90 character messages and no text links can be used. The EAS is initiated by OEM, but locals can work with their media partners also. He said IPAWS

can be activated through WebEOC or Global Security Systems. This capability requires an MOA with the State for access. Members felt that a draft of this MOA be made available to the locals. It was suggested that it be reviewed and approved by the OEMA Board first.

**Training:** The Training report was presented by Keith Shadden. He said most of the discussion concerned Training Day during OEMA conference. Based on info from last year's surveys, the committee has selected classes. They would like some of these classes to start earlier and end later, and have all classes schedule breaks and lunch at the same time. Initially, the committee was requesting an additional classroom for training day, but after some discussion, they may arrange for one class to be off-sight. Training Day classes listed are:

- Ok First
- ICS-EOC Interface
- Rapid Needs Assessment
- Functional Needs
- Using the new Marplot 5.0
- Donations & Volunteer Management
- New Emergency Manager Orientation, Day 1

Four half-day classes will be: Effective Use of Social Media, Disaster Procurement, WebEOC for Daily Use & Independent Study Overview

Due to some facility limitations, the committee and OEM will look at other ways to deliver the Functional Needs class. The suggested training changes would also require changes to the bid request, which has already been sent out. We will initiate these changes for next year.

**Communication:** Two members will be meeting Wednesday to complete final details on a specs document for statewide HF radio system. Committee members have been working individually on various issues, and will come together for a full committee meeting.

**Certification:** One new application has been received and has been sent to other committee members for review. They are experimenting with Box as a way to share these applications.

**Membership:** Cain reported that to her knowledge, no new membership applications had been received.

**Social Media:** Jeff Smith reported that he needs access to the OEMA credit card in order to make the web page switch.

c. Area Vice Presidents reports:

**Southwest:** Rhodes said the workshop will be held in Elk City March 11-12, and wanted to confirm that the next OEMA meeting would be there on March 10. The date was confirmed. He said that the Area meeting would be held Friday and that there are 6 new emergency managers in the area.

**Southeast:** The next meeting will be held in McAlister on March 3. He said the group would be starting the APS series of classes, as they have completed the PDS.

**Northeast:** Jolliff reported that the next Area meeting will be March 4 in Chandler. The NE workshop is scheduled for May31-April 2 in Miami.

**Central:** The next meeting will be held February 19, with Rick Smith speaking.

**Northwest:** Will be planning the workshop later this week.

Keith Shadden said he had a vendor contact who has asked to display at the Area Workshops. It was decided that Keith will make the information available to the Area VPs.

5. Old Business:

There was no old business.

6. New Business:

*See above*

7. Miscellaneous Discussion

--Frosty Peak mentioned the Praise & Preparedness program that Lori Adams has developed for businesses. Adams provided a program description.

--OSUFST has a new PIO class that provides a different perspective on public information.

8. The next OEMA meeting will be held on March 10th at 10:00 a.m. in the Elk City EOC.

9. A motion to adjourn was made by Kevin Rhodes and seconded by Tracey Smithwick. The motion passed.

The OEMA Board reconvened to discuss the conference.

--Discussion on conference topics continued from the last meeting. A draft agenda was provided by Keli Cain and items were reviewed. In particular, possibly ask the Communication Committee to research a speaker for a presentation on IPAWS/FirstNet link, and having a replacement speaker on the topic of the mudslides. Other ideas include Introduction to IA, training update, a panel presentation on children in emergencies group and the Language & Culture Bank. Some of the earlier suggestions are still being researched.

We will solicit EMI/FEMA to provide a booth on the Independent Study Program.